ADILAS TRAINING COURSES – EXPLORING BUSINESS FUNCTIONS

CLASS 2 – INTRODUCTION TO INVENTORY

REVIEW FOUNDATIONS CLASS:

* Questions
* Points missed from yesterday
* Assignments

PO’s:

* PO’s – \*Inventory tracking tool\*
* Map
	+ Inventory Tubes
	+ Inventory – connected to a PO – connected with a Vendor
	+ Unique Tubes per item
* Plan it out! Then approach it in adilas!
* Basically 3 different types of inventory:
	+ Vendor Specific
		- Tied exclusively to one vendor
		- Basic Live
	+ Service/Unlimited Items
		- Basic Live
		- Often use “Self Company” as main vendor
	+ Generic Inventory
		- Non-vendor specific
		- Basic Live & Special Live
		- Often use “Self Company” as vendor
* Inventory Setup:
	+ Vendor
	+ Categories
* Form Layout & Editing
	+ Main
	+ Line Items
	+ (Payments)
* Show cause & effects – Relationships
	+ Before items are entered
	+ After created on a PO
	+ Inventory tools & usages

EXAMPLES:

**Basic Live PO’s: Vendor Specific**

**Vendor Specific Items:**

 Vendor:

 Category:

Items: Cost:

Price:

**Service Items:**

 Vendor:

 Category:

 Items:

 Cost:

 Price:

**Generic Items:**

**Basic Live & Special Live PO’s**

 Vendor:

 SETUP PO - $0 cost PO – don’t bring in any quantities – just set things up

Category:

 Items:

 Cost:

Price:

ASSIGNMENTS:

* Pick a play site & bring in new inventory: VENDOR SPECIFIC PRODUCTS or SERVICE ITEMS
	+ Plan it out!
	+ Basic Live PO
	+ Add your vendor
	+ Add your category
	+ Bring in & create your new items
	+ Check your items out in your inventory
* Pick a new play site or find something relevant in your current playsite for GENERIC INVENTORY:
	+ Plan it out!
	+ Basic Live PO – Setup - $0, 0 quantity – under \_\_\_\_\_\_ Vendor
	+ Add vendor
	+ Add category
	+ Bring in & create your new items
	+ Add the vendor you purchased the actual product from
	+ Create new PO – Special Live
	+ Bring in some product
	+ Check out your new items in inventory