ADILAS TRAINING COURSES – EXPLORING BUSINESS FUNCTIONS

CLASS 2 – INTRODUCTION TO INVENTORY

REVIEW FOUNDATIONS CLASS:

* Questions
* Points missed from yesterday
* Assignments

PO’s:

* PO’s – \*Inventory tracking tool\*
* Map
  + Inventory Tubes
  + Inventory – connected to a PO – connected with a Vendor
  + Unique Tubes per item
* Plan it out! Then approach it in adilas!
* Basically 3 different types of inventory:
  + Vendor Specific
    - Tied exclusively to one vendor
    - Basic Live
  + Service/Unlimited Items
    - Basic Live
    - Often use “Self Company” as main vendor
  + Generic Inventory
    - Non-vendor specific
    - Basic Live & Special Live
    - Often use “Self Company” as vendor
* Inventory Setup:
  + Vendor
  + Categories
* Form Layout & Editing
  + Main
  + Line Items
  + (Payments)
* Show cause & effects – Relationships
  + Before items are entered
  + After created on a PO
  + Inventory tools & usages

EXAMPLES:

**Basic Live PO’s: Vendor Specific**

**Vendor Specific Items:**

Vendor:

Category:

Items: Cost:

Price:

**Service Items:**

Vendor:

Category:

Items:

Cost:

Price:

**Generic Items:**

**Basic Live & Special Live PO’s**

Vendor:

SETUP PO - $0 cost PO – don’t bring in any quantities – just set things up

Category:

Items:

Cost:

Price:

ASSIGNMENTS:

* Pick a play site & bring in new inventory: VENDOR SPECIFIC PRODUCTS or SERVICE ITEMS
  + Plan it out!
  + Basic Live PO
  + Add your vendor
  + Add your category
  + Bring in & create your new items
  + Check your items out in your inventory
* Pick a new play site or find something relevant in your current playsite for GENERIC INVENTORY:
  + Plan it out!
  + Basic Live PO – Setup - $0, 0 quantity – under \_\_\_\_\_\_ Vendor
  + Add vendor
  + Add category
  + Bring in & create your new items
  + Add the vendor you purchased the actual product from
  + Create new PO – Special Live
  + Bring in some product
  + Check out your new items in inventory