4.8 Corporations

**Understanding the Basics:**

Your Corporation is essentially your world. What you do in your industry, your look and feel, your terminology and what tools you use to accomplish your work. All of these are specific to your organization and many are customizable in adilas to reflect your organization in the creation of your adilas world.

You can have multiple locations and for some, potentially multiple corporations. A user is technically bigger than a corporation, because one user can have access to multiple corporations. Since users are assigned permissions per corporation they can flip between corporations and do the work they have been permissioned to do in that corporation. Everything you do in adilas is tracked and takes place under the umbrella of your corporation or within that world.

**Getting Started:**

Setting up a corporation is one of the highest administrative functions. This is the person who has the power to change corporation-wide settings and defaults that will cascade throughout your entire adilas world. The Manage Corporation Info and Permissions page is where you can access all necessary links for managing corporation settings. One especially important link on this page is the “[edit corp-wide settings and defaults]”. This link takes you to the Corporation-Wide Settings and Defaults page with over 70 different settings to help customize your adilas world.

Get to the Manage Corporation Info and Permission page from the Classic Homepage under System Management – Manage Corp Info & Permissions; My Favorites Homepage under Other Homepages – Corp Home; or the Interactive Map Homepage under the settings button.

**Suggested Permission and Settings:**

**Permissions:**

Setting up corporations is considered an administrative function and requires high admin permissions.

**Admin Use:**

 System Management Section: “Manage Corp Info & Permissions” – this is one of the highest admin permissions and should only be given to your ultimate administrators. This permission allows the user to adjust any corporation-wide settings.

 System Management Section: “Add Edit Payees & Permissions” – this is another one of the highest admin permissions. This permission allows you to add/edit and assign permissions to yourself and any other user.

**Settings:**

 As mentioned previously, setting your corporation defaults and flow is where you use the settings section of adilas more than anywhere else. There are over 70 different settings. Have fun checking out the different options to see what you can do with your adilas world!

**Related Pages & Help File Links:**

Manage Corporation Info and Permissions: This page is your hub for accessing your corporation management links.

<https://www.adilas.biz/top_secret/help.cfm?id=216&pwd=corp_admin>

Corporation-Wide Settings and Defaults: This is where you setup or adjust your corporation-wide settings or your adilas world. Come here to setup terminology, work flow and special options to best reflect your corporation.

<https://www.adilas.biz/top_secret/help.cfm?id=336&pwd=settings>

Add/Edit Corporation: This is the page where your corporation information will originally be added. This page also holds look and feel information such as you corporation logo and the color schemes for your adilas. This information can be updated or edited by going to this page in adilas. The link for this page is called “edit main corp info – look and feel”.

<https://www.adilas.biz/top_secret/help.cfm?id=16&pwd=corps>

**Additional Content:**

-It might be fun here to show some world building graphics here.

-I think it would also be fun to have some graphics of some different corporations or “worlds”…. Give a little idea of the flavors already out there – there are so many and it is so exciting!