Company Structure and Coordination

* Proposed Departments
* Admin & Billing
* Growth
* Retention
* Product Development
* The Adilas Supervising Board
* Members of the supervising board are made up of the senior supervisors from the Admin & Billing, Growth, Retention, and Product Development Departments
* Other assigned team members as needed
* This supervisory board is the controlling entity and final decision making board for Adilas
* Be responsible for the overarching goals, vision, and direction of the Adilas platform
* Meet at regularly scheduled intervals
* Meetings to include:
* Agendas
* Assigned admin facilitator
* Reviewing and recording notes
* Reporting and follow-ups
* Assignments
* Other topics/items as needed
* Future planning for co-owners & investors
* Departments
* Admin & Billing Department
* Responsible for things such as:
* Admin supervisory board
* Billing
* Banks
* Accounts receivable
* Accounts payable
* HR
* Financials
* Their own research & development
* Other admin operations
* Growth Department
* Responsible for things such as:
	+ - * Sales
			* Marketing
			* Advertising
			* Adilas Cafe
				+ Adilas Marketplace
				+ Other 3rd party opportunities
			* Their own research & development
* Retention Department
* Responsible for things such as:
* Training
* Setup
* Customer support
* Consulting
* Adilas University
* Their own research & development
* Product Development
* Responsible for things such as:
* Project management
* Layout & design
* Code development
* Testing
* Custom code
* Bugs and maintenance
* IT/Servers
* Security
* Their own research & development
* Prototyping
* Recommendations for structure within departments
* Supervisor Teams/Leadership
* Senior supervisor - member of the admin board
* Junior supervisor
* Optional - other team members as needed
* Departments responsible for their own:
* Mission statements
* Goals
* Department communications & coordination
* Team meetings
* Assignments
* Follow-ups & reporting
* Standard operating procedures
* Scheduled performance reviews
* Compensation reviews
* Items/Points for admin meetings
* Budgets
* Department or area budgets
* People budgets

We would love to see each of these sections or divisions (departments) be able to meet and interact with each other on a consistent basis (at least monthly or semi-monthly). Nobody is left on an island by themselves. Communication is huge.